



Westbourne Academy

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Course Dates & Prices 2017

ENROLMENT FEE FOR ALL COURSES £60.00

COURSE	NUMBER OF WEEKS	PRICE PER WEEK	COMMENCEMENT DATES
GENERAL MAIN ENGLISH COURSE			
15 hours (including 5 x 20 minute breaks per week)	4 - 7 weeks	£118.00 per week	Jan 3 , Jan 30, Feb 27 , Mar 27, Apr 24 ,
	8-11 weeks	£106.00 per week	May 22, Jun 19 , July 31, Aug 29 , Sept 25,
	12-35 weeks	£102.00 per week	Oct 23 , Nov 20
	36+ weeks	£94.00 per week	
ENGLISH PLUS			
21 hours (including 7 x 20 minute breaks per week)	4 - 7 weeks	£141.00 per week	Jan 3 , Jan 30, Feb 27 , Mar 27, Apr 24 ,
	8-11 weeks	£133.00 per week	May 22, Jun 19 , July 31, Aug 29 , Sept 25,
	12-35 weeks	£124.00 per week	Oct 23 , Nov 20
	36+ weeks	£109.00 per week	
EXAMINATION COURSES -			
Cambridge: First Certificate, Advanced 21 hours (including 7 x 20 minute breaks per week)	10 weeks	£133.00 per week	Jan 3 (FCE only)
	11 weeks	£133.00 per week	Mar 27, Sept 25
	15 weeks	£124.00 per week	Feb 27 , Aug 29
EXTRA INTENSIVE			
30 hours (including 10 x 20 minute breaks per week)	2-4 weeks	£206.00 per week	Jan 3 , Jan 30, Feb 27 , Mar 27, Apr 24 ,
			May 22, Jun 19 , July 31, Aug 29 , Sept 25,
			Oct 23 , Nov 20
EASTER COURSE			
15 hours (including 5 x 20 minute breaks per week) Subject to minimum numbers	2-4 weeks	£108.00 per week	Weekly from Mar 27 to Apr 18, course finishes Apr 21
SUMMER COURSE			
15 hours (including 5 x 20 minute breaks per week)	2-4 weeks	£119.00 per week	Weekly from Jun 19 to Aug 21, course finishes Aug 25
DOUBLE SUMMER COURSE			
30 hours (including 10 x 20 minute breaks per week)	2-4 weeks	£218.00 per week	Weekly from Jun 19 to Aug 21, course finishes Aug 25
EXECUTIVE ONE TO ONE COURSE			
			By arrangement with Head Office
Course A (25 hours per week)	2-4 weeks	£960.00 per week	<i>All lessons, visits, one business lunch with tutor, all books and accommodation in specially selected homestay provider.</i>
Course B (15 hours per week)	2-4 weeks	£615.00 per week	<i>All lessons, all books and accommodation in specially selected homestay provider.</i>
PRIVATE LESSONS			
			By arrangement with Head Office
1 hour		£70.00 per hour	
Start of term dates are highlighted in the commencement dates above			
PRICES ARE SUBJECT TO ALTERATION WITHOUT NOTICE - SEE OVERLEAF FOR COURSE INFORMATION			



Course Dates & Prices 2017

- All books are loaned free of charge but may be purchased by students if required
- English Plus options include: General English, Conversational English and IELTS Preparation
- Maximum number of students in Easter and Summer classes 16. All other classes 15
- Public Holidays 2017 – Jan 2, Apr 14, Apr 17, May 1, May 29, August 28
- There is a 2 week holiday at Christmas when the school is closed. This is from 18/12/17 to 2/1/18
- Courses are normally held between 9.30am – 12.30pm and/or 1.30pm – 4.30pm Monday to Friday, depending on the student's level. (Students cannot choose the lesson times)
- Examination practice and training is given for all exams
- Levels of English – For General Main English, Easter & Summer Courses we offer classes for Beginner, Elementary, Lower Intermediate, Intermediate, Higher Intermediate and Advanced levels. For English Plus, Extra Intensive and Double Summer Courses we offer classes for Elementary, Lower Intermediate, Intermediate, Higher Intermediate and Advanced levels
- Cambridge First Certificate is suitable for students at Intermediate level and above. Cambridge Advanced Courses are suitable for Advanced level students.
- Beginners can only start at the beginning of each term
- End of term holidays – For all courses except Summer, Easter and Executive there is no school on the following dates: February 24, April 21, June 16, August 25, October 20, December 15

Exams which can be taken:

Cambridge University Preliminary English Test (Lower Intermediate)

Dates of Examinations: March, May, June, November, December.

(subject to availability)

Cambridge University IELTS (Intermediate – Advanced)

This examination can be arranged throughout the year when required.

Cambridge University Business English Certificate

(Dates of Examinations: Preliminary May & November – Vantage June & December)

(subject to availability)

Students must be studying for a minimum of 8 weeks prior to the date of the examinations.

THE COST FOR ALL EXAMINATIONS IS NOT INCLUDED IN THE PRICE.

Exam costs

Cambridge First Certificate in English – £134
 Cambridge Certificate in Advanced English - £137
 # Approximate cost

Cambridge IELTS - £155#
 Cambridge Preliminary English Test - £83
 Cambridge Business English Certificate Preliminary - £85
 Cambridge Business English Certificate Vantage - £115



Course Objectives

On successful completion of each level, a student should be able to:

<u>Level</u>	<u>Course Objective</u>
Advanced 2	Understand with ease virtually everything heard or read. Summarise information from different spoken and written sources, reconstructing arguments and accounts in a coherent presentation. Express him/herself spontaneously, very fluently and precisely, differentiating finer shades of meaning even in more complex situations.
Advanced 1	Understand a wide range of demanding, longer texts, and recognise implicit meaning. Express him/herself fluently and spontaneously without much obvious searching for expressions. Use language flexibly and effectively for social, academic and professional purposes. Produce clear, well structured, detailed text on complex subjects, showing controlled use of organisational patterns, connectors and cohesive devices.
Higher Intermediate	Understand the main ideas of complex text on both concrete and abstract topics, including technical discussions in his/her field of specialisation. Interact with a degree of fluency and spontaneity that makes regular interaction with native speakers quite possible without strain for either party. Produce clear, detailed text on a wide range of subjects and explain a viewpoint on a topical issue giving the advantages and disadvantages of various options.
Intermediate	Understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure and so on. Deal with most situations likely to arise whilst travelling in an area where the language is spoken. Produce connected text on topics which are familiar or of personal interest.
Lower Intermediate	Understand most of the main points of clear standard input on familiar matters regularly encountered in work, school, leisure and so on. Deal with most common situations likely to arise whilst travelling in an area where the language is spoken. Produce simple connected text on topics which are familiar or of personal interest.
Elementary 2	Describe experiences and events, dreams, hopes and ambitions and briefly give reasons and explanations for opinions and plans. Understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. very basic personal and family information, shopping, local geography, employment). Communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. Describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need.
Elementary 1	Understand and use familiar everyday expressions and very basic phrases aimed at the satisfaction of needs of a concrete type. Introduce him/herself and others and can ask and answer questions about personal details such as where he/she lives, people he/she knows and things he/she has. Interact in a simple way provided the other person talks slowly and clearly and is prepared to help.

(Based on the Common European Framework of Reference for Languages)



Accommodation Information 2017

Westbourne Academy can arrange accommodation for students who take courses at the school. Most students choose homestay accommodation because it is an important part of the experience and involves living as a member of the home. Students are treated as a full member of the household, eating together and sharing the common living areas. It gives them the opportunity to practise their English and benefit from an English home atmosphere. Please note that we do not place more than four students in one homestay.

Some students prefer private home accommodation. There may be less of a family environment in this type of accommodation and it is preferred by the more mature students.

- All homestays are carefully selected by the Academy's accommodation department
- All homestays are regularly inspected by our Accommodation Officer
- Bookings are part board that is bed, breakfast and evening meals with the addition of snack lunches on Saturdays and Sundays
- Bedrooms include a mirror, wardrobe and drawer space for clothes together with a desk, chair and lamp for students to have a place to study
- Bedrooms are cleaned weekly at no extra charge
- Clean bed linen is provided and fitted weekly at no extra charge
- One load of clothes washing per week is included at no extra charge. Additional loads of washing may be arranged at a cost of £4.00 per wash. Alternatively, there is a laundry room at Westbourne Academy for student use at a cost of £4.00 per wash
- All students receive a front door key. Students under the age of 18 receive a key at the necessary times. This means they receive a key to lock the door and unlock the door when they leave / enter and keep their key in an agreed place in the home whilst they are in
- Only nationals of an EU country will have access to free medical treatment. We recommend all of our students to make sure they have medical insurance before they depart for the UK. Any student staying in the UK for longer than six months should register with the homestay provider's doctor.
- Special diets can be arranged at extra cost. Please contact the Academy for further details.

Fees

31/12/2016 to 17/06/2017 and 26/08/2017 to 16/12/2017	£110.00 per week, single room
17/06/2017 to 26/08/2017	£134.00 per week, single room £114.00 per week, twin room (sharing with another student)
16/12/2017 to 30/12/2017	£140.00 per week, single room

Accommodation is part board Monday to Friday with the addition of snack lunches on Saturday and Sunday.
Hot meals are available in the school restaurant during the week at an additional cost.

Please note that accommodation bookings are typically from a Saturday to Saturday.



Advice on Keeping Safe

Looking After Your Belongings

- If you move into new accommodation, don't leave luggage or belongings outside or in the open boot of a car/taxi
- Mark your valuables with an ultraviolet pen to include your name, phone number, house number and postcode
- Never leave cash, credit cards or other valuables such as mobile phones lying around
- Make a list of your possessions including model and serial number
- Don't use a computer case to carry a laptop. Use a less obvious case to carry it in. Always back up your work and keep it separate from your laptop
- Avoid showing expensive items such as watches, jewellery, iPods, iPads or mobile phones in busy public places

Safety on the Streets

- Always stay alert on the streets as you would in your own country. Try to use only routes which are well lit and busy
- When crossing the road, remember that vehicles drive on the left in the UK so they will come towards you from the right
- If you are travelling late at night, walk in a group or use public transport or a taxi. Don't take shortcuts through dark alleyways, parks or canals/rivers
- Don't carry large amounts of cash with you when you are out
- Always keep your bag or coat with you
- Make sure your phone has power and credit so that you can call a taxi if you need one
- Be quick when using a mobile phone in public
- If you feel you are being followed, cross the street and move as quickly as possible to a public area
- Avoid confrontation because it is better and safer to walk away
- Always memorise your PIN (personal identification number) to access your money from a cash machine
- Carry your bag close to you with the clasp facing inwards or strap it over your shoulder. If someone grabs your bag let it go; your safety is more important

Using public transport

- If travelling by bus try not to wait at bus stops alone. Arrange for someone to meet you at the bus stop if you are travelling late and have a long way to go
- If you can, take a taxi rather than walk the streets using your smartphone's satellite navigation system
- If you travel by train try not to sit on your own, try to sit near groups of people in a well-lit area
- When you are on the train, store your luggage as close to your seat as possible and check it when the train stops at a station
- Check the time of the last train or bus home so that you don't miss it at the end of the evening
- Always have cash on you for back up travel arrangements if needed
- Try to avoid walking alone after getting off a train or bus
- Never walk across or touch railway lines

Using taxis

- If you don't feel safe walking, especially late at night, use a taxi
- Never use an unlicensed taxi company. Check the back of the taxi to make sure it has an official licence plate before you get in
- If the taxi does not have a meter, agree the fare with the driver before you get into the taxi in order to avoid misunderstandings when you get to your destination
- Sit in the back of the taxi and directly behind the driver whenever possible
- Have your cash ready and leave the cab before you pay the driver

Laws in the UK

- UK laws especially about use of tobacco, alcohol and self-defence sprays may be different from those in your home country
- You must be 18 and over to buy tobacco and smoking is prohibited in work places and enclosed public spaces
- It is illegal for anyone under the age of 18 to buy alcohol or to have alcohol bought for them
- It is illegal to carry any sort of weapon including knives, self-defence CS gas sprays or guns
- Never buy property that you think may be stolen



Additional Information

Care of Students Under 18 years of age

The safety and security of all our students is a prime consideration and particular attention is paid to those students under the age of 18 by operating a Safeguarding Policy which:

- Requires all staff to complete Basic Safeguarding Awareness training
- Ensures that all staff engaged in recruitment are trained to Advanced Safeguarding level for Designated Lead including
 - Signs and symptoms of abuse
 - Management of concerns allegations and incidents
 - Raising awareness for stakeholders
 - Prevention of radicalisation through exposure to extremist views
 - Internet safety
- Coordinates with homestay providers the application of curfew times which ensure that students aged 16 or 17 return home by 11.30 at night
- Raises awareness of safeguarding issues with homestay providers through regular homestay provider information evenings and encouragement to undertake online Basic Safeguarding Awareness training
- Ensures that students are aware of UK licensing laws for the sale and consumption of alcohol
- Requires staff and homestays accommodating students under 18 to complete Disclosure and Barring Service checks
- Identifies to staff all students under the age of 18
- Ensures site safety by logging visitors and giving them visitor badges for the duration of their visit
- Ensures that all students under the age of 18 who wish to join off-site excursions have a signed parental agreement to do so
- If you are making a booking for a student under the age of 18, please note that weekday lunches are not included unless requested and confirmed in writing

Extracurricular activities

The approximate cost of our activities can be found on the school information page on our website at www.westbourneacademy.com as they are not included in the course fees.